



**C.O. HARRISON**

## **COLONEL'S CORNER**

**WELCOME BACK TO A NEW SCHOOL YEAR!**

**August 17<sup>th</sup>, 2018**

Dear Colonel Families,

As we end the first week of the school year, I think it is a good time to remind people of our parking lot procedures.

Morning drop off:

1. Only buses are allowed in the circle by the main doors.
2. Carpool students should be dropped off at the gymnasium doors. Parents should pull all the way forward as far as they can up to the "STOP" sign (painted on the lot) towards the baseball field. This allows as much traffic as possible to keep flowing on Neeb Road. Students will get out of their cars and walk down the white line to the doors. This applies on rainy days as well.
3. Please do not go around a car once you are in line. Even if your child has exited your car, and you are waiting, be patient. We do not want any of our students in harm's way.
4. If you are parking and letting your child walk across the lot, or walking with them, please walk to where Mr. Beisel is standing and he will cross you safely.

Afternoon pick-up:

1. Only buses are allowed in the circle by the main doors.
2. We will open the lot at 3:00 p.m. and allow cars into the lot. We will close the lot (full or not) at 3:25 p.m. This is for safety.
3. Once the lot is full we will begin parking cars along the fence. We leave a space for cars to exit the kindergarten lot and then line up in the left lane out to Neeb Road.
4. We need to keep the right lane (lane closest to the kindergarten lot) open at all times for buses.
5. We will begin dismissing the main lot at 3:35 p.m. As we dismiss and coordinate all buses, cars, and pedestrians in the lot, it is important to follow all school personnel.
6. Once all of the spots in the kindergarten lot are taken, we can not block the traffic flow in that lot. We need to be able to get emergency vehicles in there if necessary. This is another reason to keep the bus lane open.

General Reminders:

1. We are a no smoking campus. That includes the parking lot and even in your own car. Please do not smoke in the parking lot at all.
2. We release 923 students daily and their safety trumps how quickly we can get cars in and out of the lot. Our procedures are in place for that reason. Please model the appropriate behavior for your children and follow the procedures and rules.

If you have any questions, please give us a call, 922-1485.

Kindness Rocks,

Brian Connors & Amy Marquette

1. **PARENTS-** please log on to [ohlsd.org](http://ohlsd.org) and go to the EMA icon and update your child's information. [Click here for a link to the OHLSD Parent Portal.](#) If no changes are needed after logging in then just hit SAVE and SUBMIT to make sure that the most up to date information is submitted to the district. ALL EMA forms must be updated by September 17, 2018 to ensure that we have the latest contact information before any field trips begin!
2. Just a reminder: In order for ANY medication to be given at school a medication form must be brought in every year. This includes any prescription medications, EpiPens, inhalers, seizure medications, and as needed medications. Downloadable medication forms can be found at [www.ohlsd.us](http://www.ohlsd.us) under the Health Room department.

**Reminder: A student may only be released during the school day to someone listed as Legal Guardian or an Emergency Contact on his/her EMA. A photo ID is required to pick up a student.**

**Links:**

**The 2018-2019 OHLSD School Calendar is available at [www.ohlsd.org](http://www.ohlsd.org).**

[Click Here for Volunteer Packet with Background Check Form](#)

[Click here for link to OHHS After Prom Kroger Flyer](#)

[Click here for link to OHHS After Prom Remke Flyer](#)

[Click here for link to school lunch menu](#)